

SUOMUSSALMI LIBRARY APPLICATION FORM

A summary of the terms and conditions can be found on the reverse side of this application. The full terms and conditions can be found from **kainet.finna.fi** online library.

Please fill out all sections carefully, and remember to also include the end part of the social security number. You can apply for your child's library card with this same form.

CUSTOMER / GUARDIAN

Family name	First names	Social security number
Address	Postal code	City
Telephone	E-mail address	

CHILD (optional)

Family name	First names	Social security number
Address	Postal code	City
Telephone	E-mail address	

I promise to follow the rules of the library. I am also responsible for the loans of my child. Customer register is used only for purposes defined in the library privacy policy. (Personal Data Act 523/1999 10§).

Suomussalmi ____/____ 20____
place date Signature (Guardian)



SUOMUSSALMI

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Welcome to the Library!

Use this form to apply for a library card for access to Suomussalmi municipal and Kainuu area library services.

Loans, Returns and Fees

- **Loan periods** range from 1 to 4 weeks, depending on the material.
- **Reservations** are free of charge. Please note that a fee will be charged for uncollected reservations.
- **Returns:** Borrowed materials can be returned to the library, the mobile library, or any other library within the **Kainet libraries** (Hyrnsalmi, Kajaani, Puolanka, Ristijärvi, Paltamo, Kuhmo, Sotkamo, and Suomussalmi).
- **Overdue fines** are collected in accordance with the current price list. As an exception, no separate late fee is charged for children's materials. However, a fee is always charged to everyone for reminders that are sent out.

Self-Service Hours and PIN Codes

During self-service hours, you can enter the library using your library card and a PIN code. You can get your PIN code from the library staff at the service desk. You will need the same PIN code to use the self-checkout machines and the online library.

A guardian can grant permission for a dependent under 15 to use the self-service library. **Before access is granted, both the dependent and the guardian must participate in a self-service library orientation guided by the staff.** The guardian is responsible for the dependent's conduct during self-service hours.

Mobile Library Ranstakka

The mobile library operates according to a separate timetable. You can find the timetable on the library website, or pick up a printed copy at the library or from the mobile library itself.

Happy reading!